



Goal Planning Workbook

2nd Edition

The Real Secret to Making Your Dreams Come True



Table of Contents

- I. M.A.P.S. The Real Secret to Success
- II. Compass Point Vision Statement
- III. Compass Point Dream List
- IV. Compass Point Action Plan
 - V. Compass Point Call Plan
- VI. Daily Activity Tracking Sheet
- VII. Master Activity Sheet



Mastering Action Plans for Success

The Real Secret to Success

Sensational Success in 4 Words or Less

Belief — The most powerful idea ever revealed to the human race

Enthusiasm — This great equalizer gives you power and a high probability of success

Determination — A product of will balanced with discipline, aimed by ambition; The most important predictor of success

Achievement — Tends to increase ambition, therefore determination, enthusiasm and belief system

The 5 Characteristics of a Solid Goal Plan

Focus — Set a definite target "Release 10 pounds by June" is better than "Lose some weight".

Challenge — Your goal should be "Better than your best but achievable".

Commitment — Your Greatest Power. Participate in an accountability group.

Presence — Your goal plan should be written in detail and reviewed daily.

Vision — Visualize the results you want and the action steps required.

4 Musts for Achieving Goals

- They *must* be vividly imagined
- They *mus*t be ardently desired
- You *mus*t commit to them
- A detailed action plan *must* be written

Whatever you vividly imagine, ardently desire, sincerely believe and enthusiastically act upon must inevitably come to pass. – Paul J. Meyer



Compass Point Vision Statement

A Personal Vision Statement is a vivid, idealized description of the vision you have of yourself at the peak of your success. It defines what success looks like to you and is the vital first step in building your Compass Point Action Plan. A clearly articulated Vison Statement should be one or two sentences that chart your course as you set your goals and develop your Action Steps. It should not include the activities or methods you intend to use to accomplish your goals but should describe a future outcome.

Your Compass Point Vision Statement should inspire, energize and help you create a mental picture of the desired future outcome or goal. The more vivid the picture the more inspired you will be. Capture the essence of your vision by including as many of the five senses you can when picturing your outcome.

By putting your vision into words you begin to set in motion a process through which you will eventually achieve your goal.

My Compass Point Vision Stateme	ent:	

Without a career vision statement to help guide you, it's like driving aimlessly on the highway without having a clear destination. It might be fun for a while to drive around, stopping wherever and whenever you like, but after a while, being on the road gets old. Once you develop your career vision, you can then start mapping out your journey -- at least you'll be heading to where you want to be, even if you have to take a few detours along the way.¹

¹ Creating a Career Vison for Your Life: Envisioning Your Ideal Career, Randall S. Hansen, PhD



Compass Point Dream List

List everything you've ever wanted and expect to obtain by becoming a successful sales person. Write down every place you've wanted to go, and everything you've wanted to become.

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	17.
	18.
	19.
	20.



Area of Life	Today's Date	Target Date	Date Achieved

Compass Point Action Plan

State Goal in Positive Terms :	
Quantitative Benefits (Benefits that are measurable in dollars)	<u>\$ Value</u>
	
Total should equal stated goal Total	
Total should equal stated goal Qualitative Benefits (Benefits that provide an emotional, psychological or	spiritual outcome)
	spiritual outcome)

Possible Obstacles (Anticipate possible obstacle and list them below)
Practical Solutions (Write simple solutions that correspond to your anticipated obstacles)

Action Steps	<u>Deadline</u>
1	
2	
3	
4	
5	
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Affirmations	

Review your Master Dream List and your Action Plan daily as a constant reminder of why you wake up in the morning, what to do when obstacles arise and the action that you need to take on a daily basis to make all of your dreams come true.

Whatever you vividly imagine, ardently desire, sincerely believe and enthusiastically act upon must inevitably come to pass. – Paul J. Meyer



Compass Point Call Plan

Call Objective:	
Call Preparation: Prospect's Website: Comments:	Facebook
Opening Questions:	
What Do We Need to Learn:	
Problems:	Implications:
Needs/Wants:	Benefits:
Next Steps/Follow Up:	



Daily Activity Tracking Sheet

Dials																								
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25
26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	67	68	69	70	71	72	73	74	75	85
76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	67	68	69	70	71	72	73	74	75	85
76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100
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26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50
51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	67	68	69	70	71	72	73	74	75	85
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Master Activity Tracking Sheet

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Weekly Totals								
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Date	Dials	Contacts	Leads	Referrals	Appts Set	Appts	Sales	\$ Income
Weekly Totals								
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Monthly Totals								